



GURU GHASIDAS VISHWAVIDYALAYA

(A Central University established by the Central Universities Act, 2009, No.25 of 2009)

KONI, BILASPUR-495 009 (C.G.) INDIA,

Tel. - +91-7752- 260342, 260221 Fax - +91-7752- 260154, 260148, website - www.ggu.ac.in

Ref. No. 185/Academic/2020

Bilaspur, Date-

12 2 OCT 2020

Office Memorandum

The University floated its admission notice VET 2020-21 on 29.04.2020 and invited applications from interested candidates online for admission to various UG/PG programmes of the University. The last date of submission of online applications was 30.06.2020.

In view of the situation arisen due to pandemic COVID-19, the University started admissions in undergraduate programmes initially and now the University is going to start admissions in **its PG programmes, B. Ed., B. Ed. Spl, B. P. Ed., B. Lib., PGDCL, CCCL Programmes.**

And therefore, following guidelines are issued hereby to the departments of the University for Further Necessary Action please-

1. Admissions can be given to the applicants on the basis of marks scored in qualifying examination as notified in admission notice no. 03/Admission/Academic/20 Dated 29.04.2020 (Annexure-1).
2. Head of Departments will collect the documents in support of educational qualifications (i.e. scanned copies of 10th, 12th, UG/PG Marksheets) and caste/PWD/EWS certificates, if applicable from the candidates through Email. HoDs will inform the candidates that black and white scanned documents will not be accepted for online verification. **Only colorful scanned documents** will be considered by the department. However, black and white documents may be considered in exceptional cases with the approval of Dean and be verified later on. Verification of documents will be conducted online/through Email.
3. Candidates may be instructed by the HoDs/Authorized person of the department that they have to submit one file for documents, if possible. Candidates have to mention their Name, registration number and name of Course applied for on their Email.
4. HoDs can distribute the work of collection of marksheets/certificates among the teaching/nonteaching staff of the department.
5. HoDs will declare in their notice that Online Provisional admission will be given to the candidates after declaration of merit-list in order of merit. Admission will be confirmed by the department only after physical verification of documents during study/first semester of the course. Mere appearance and securing a place in merit list at the time of provisional admission does not entitle an applicant to be considered for confirmed admission to any discipline unless otherwise he/she fulfills the eligibility conditions with necessary supporting documents. If an applicant inadvertently allowed to give admission who otherwise does not fulfills the minimum eligibility requirements with supporting documents, he/she cannot, at a later date, use the permission as a right to claim that he/she meets the eligibility requirements of VET. His/Her admission will be canceled by the University without any prior notice.
6. Payment of fee will be done online through Allahabad Bank link available in ggu website www.ggu.ac.in. Fee once submitted to the University will not be refunded to any

- candidate after starting of classes. However, refundable fee shall be refunded to the candidates according to the provisions of relevant Ordinances of the University.
7. After receiving photocopies of marksheets, the departments will prepare Merit List of the applicants of their department.
 8. **Merit list of candidates will be decided on the basis of provisions mentioned in Admission Brochure 2020-21. However, in case of any tie in marks of UG Classes, higher percentage of HSSC/12th class shall be considered, in case of further tie, higher percentage of HSC/10th class shall be considered for merit. And if in case of further tie elder students shall be considered in merit.**
 9. The Head of Departments will publish the list of short listed Candidates and will give admissions to such candidates after getting its approval from the Dean concerned.
 10. Schedule for admission process for **PG programmes, B. Ed., B. Ed. Spl, B. P. Ed., B. Lib., PGDCL, CCCL Prorgammes** shall be as follows-

Action/Item	Date/Duration	Remarks
Sending of letters/notices to the applicants and publication of dates of submission of marksheets in website www.ggu.ac.in	27.10.2020 to 03.11.2020	HoDs/Authorized persons of the department will issue letters to all candidates through Email. And will ask them to submit marksheets as required,
Collection of certificates/documents online from the candidates in support of their qualification/caste/category	04.11.2020 to 11.11.2020	Documents may be collected through Email and will be verified by the Admission Committee of the Department.
Declaration of Merit List	17.11.2020 to 19.11.2020 and declaration of first list of candidates for admission	Merit List will be published in departmental Notice Board as well as website www.ggu.ac.in and will be sent to candidates through Email also,
Online/offline admission and online Submission of fee (1 st Phase)	20.11.2020 to 23.11.2020	Candidates will be allowed to submit the fee online and send their receipt through Email to concerned Head.
Declaration of second list	24.11.2020	
Online/offline admission and online Submission of fee (2 nd Phase)	25.11.2020 to 27.11.2020	HoDs will declare the second list of candidates for admission Department will provide challan to the applicants online. Candidates can submit the fee

		online. If students will submit the requisite fee, then his/her seat will be treated as filled.
Declaration of third list, if required and numbers of seats vacant, if available	28.11.2020	
Online/offline admission and online Submission of fee (3 rd Phase), Admission of transferred cases	01.12.2020 to 02.12.2020	Candidates will be allowed to submit the fee online and send their receipt through Email to concerned Head. Department will provide challan to the applicants online. Candidates can submit the fee online. If students will submit the requisite fee, then his/her seat will be treated as filled.
Starting of Classes Online/Offline, if possible, departments in which seats will be filled in first/second phase of admission	01.12.2020 onwards	Classes may be started on later dates after giving admissions in all UG seats.

11. Academic Section has already sent the list and details of candidates to the HoDs through Email. Departments may contact Academic Section for any further clarification/help in this regard please.

By Order

Registrar (Acting)

Bilaspur Date:-2020

22 OCT 2020

Endt. No.186../Academic/2020

Copy to –

1. PS/PA to VC for information and record please.
2. All Deans of Schools/Heads of Departments, Guru Ghasidas Vishwavidyalaya for information and further necessary action please.
3. The Finance Officer, Guru Ghasidas Vishwavidyalaya for information please.
4. The Controller of Examinations, Guru Ghasidas Vishwavidyalaya for information please.
5. DSW, Guru Ghasidas Vishwavidyalaya for information please.
6. Coordinator, IT Cell for information and for uploading it on website.
7. Incharge, Media Cell, Guru Ghasidas Vishwavidyalaya for information please.
8. Office File.

Assistant Registrar (Academic)